

## Notice

### DAC/IQAC/33, dated 17.12.2020

A meeting of the Internal Quality Assurance Cell is hereby convened on 18.12.2020 at 7-30 p.m. in online mode to consider the following agenda. All members are requested to kindly join the meeting virtually.

[Meeting to be held in online mode]

Sd/- Amitabha Roy

**Coordinator**  
**Internal Quality Assurance Cell**  
**Dinabandhu Andrews College**

#### Agendum-1

Acceptance of 'Joining' of the State Aided College Teachers w.e.f. 2020

The existing Government Approved part Time Teachers (PTT), Government Approved Contractual Whole Time Teachers (CWTT), Guest Teachers and the GB appointed College Teachers continued to render their service to the college even during the COVID period. They could not physically report to the college after their approval as State Aided College Teachers due to the prevailing COVID situation. They, however, submitted their joining report through online mode (through e-mail). The Coordinator then requested the members present in the meeting of the IQAC to please discussed the issue so that the joining through online mode be ratified in the meeting of the Governing Body.

The members duly considered the matter and adopted the following resolution unanimously.

The Principal be requested to please take necessary action with respect to the 'acceptance' of the Joining of the State Aided College Teachers w.e.f. 2020 in terms of the G.O. No. 2081-Edn(CS), dated 23.12.2019 and DPI Memo bearing No. 95/C11955/2020, dated 23.06.2020.

#### Agendum-2

Consideration of CAS benefit of 14 members of Non-teaching staff include g 3 Gr. C and 11 Gr.D employees

The coordinator of IQAC reported that the CAS benefit of 14 members of Non-teaching staff including 3 Gr. C and 11 Gr.D employees is already due. Accordingly, the coordinator added, the matter is to be brought to the notice of the Governing Body. The matter was duly considered by the members of the IQAC and adopted the following resolution unanimously.

Resolved unanimously that the Principal be requested to itemize the matter of the CAS benefit of 14 members of Non-teaching staff including 3 Gr. C and 11 Gr.D employees in the meeting of the Governing Body as early as possible.

#### Agendum-3

Regarding appointment of non-teaching staff

The Coordinator of the IQAC informed the members present in the meeting that a number of non-teaching staff have retired from their service in recent past. Moreover, some additional posts of non-teaching staff needs to created for which the college has already submitted the required papers to the appropriate authority. However, the coordinator added, the Government has not responded to the appeal of the college for a long time. As a result, the college is suffering from a dearth of Non-Teaching Staff potentially affecting the academic services to the students.

The members duly considered the matter and discussed over it at length and adopted the following resolution unanimously:

Resolved that the Principal be requested to kindly take necessary action in connection with the matters such as (1) Non-teaching staff post fill up permission, (2) Creation of Non-teaching posts for which applications have already been submitted in appropriate format and other related issues.

#### Agendum-5

Preparation & Submission of AISHE report for the academic year 2018-2019.

AISHE report for the academic year 2018-2019 has been prepared by the team members and submitted. IQAC requested the Principal to take necessary steps to upload the report to the AISHE portal.

#### Agendum-6

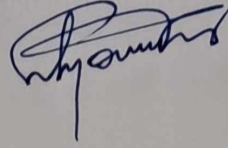
Miscellaneous

There was no item to be discussed in the meeting.

The meeting ended with a vote of thanks.

Members present in the meeting of the Internal Quality Assurance Cell (IQAC) held on 18/12/20

Somnath Mukhopadhyay, Chairman

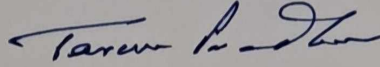


Debasish Chattopadhyay, Member

Amitabha Roy, (Co-ordinator)

Amitabha Roy

Tarun Pradhan, Member



Jayanti Guha Roy, Member

Jayanti Guha Roy

Mandrita Bhattacharya, Member

Mandrita Bhattacharya

Sharmistha Sarkar, Member

Sharmistha Sarkar.

Maitrayee Bhattacharyya, Member

Rajesh Bera, Member

Rajesh Bera

Dibakar Sardar, Member

Dibakar Sardar

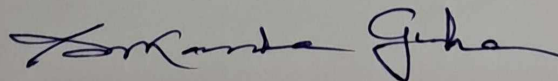
Joy Sarkar, Member

Joy Sarkar

Mithun Maji, Member

Mithun Maji

Sukanta Guha, Member



Students' Representative

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